

PROFESSIONAL APPLICATION

Date of Application ____/____/____

Date Available to Begin ____/____/____

480.545.6646 - Gilbert Elementary
 480.545.8011 - Gilbert Early College
 480.984.5645 - East Mesa
 480.257.5362 - Online Academy
 480.655.6787 - Mountain View
 520.568.7800 - Maricopa

LEAD Charter Schools

Leading Edge Academy Gilbert Elementary
 Leading Edge Academy Gilbert Early College
 Leading Edge Academy East Mesa
 Leading Edge Academy Online
 Leading Edge Academy Mountain View
 Leading Edge Academy Maricopa

Human Resources Department:
 480.633.0414 480.558.7038 - Fax
 Resumes@LeadingEdgeAcademy.com

www.leadingedgeacademy.com

PERSONAL DATA

Social Security Number			Driver's License Number			State			
Applicant's Last Name			Applicant's First Name			Middle	Maiden, if applicable		
Phone Number (____) _____		Cell Phone (____) _____		Email Address		Other Email			
Present Address					Permanent Address (If Different)				
City		State	Zip + four		City		State	Zip + four	

Have you previously applied with LEAD Charter Schools? _____ If yes, give date _____

Have you been previously employed with LEAD Charter Schools? _____

If yes, give position _____

From _____ To _____ Location _____
Month/Year Month/Year

Position(s) applying for _____

If Jr. or Sr. High School, list subjects preferred _____

School(s) applying for
 Gilbert Campus Mountain View Campus East Mesa Campus Maricopa Campus Online Campus

Do you hold a valid teaching credential? Yes No
 If yes, Type of Certificate Standard Emergency Probationary
 State Issued _____ Date Issued _____ Date of Expiration _____
 Grade level(s) and teaching field(s) _____

If not, will you receive an Arizona teaching credential upon graduation, completion of certification program, or passing required examinations? Yes No

Indicate any other professional licenses or certificates you hold:
 Type of License _____ Field _____ Date of Expiration _____

Are you "Highly Qualified" : Yes No What areas? _____
 If not, when and what areas will you be? _____

FOR OFFICIAL USE ONLY

Date Received _____ Date Processed _____ Hire Date _____

Supervisor Signature _____

Authorized Signature _____

D.L. _____ FCC _____ Transcript _____ Certification _____ Highly Qualified _____

Notes _____

EDUCATION (Attach transcripts to application if available)

Highest Level of Education: No degree Bachelors Degree Masters Degree Doctorate

	Name & Address of School Attended	Dates Attended	Degree Earned	Major	Minor	Areas with 24+ hours
High School						
College or University						
College or University						
Other Education						
Other Education						

STUDENT TEACHING OR ALTERNATIVE CERTIFICATION INTERNSHIP

District	Name of School	Principal
School Address	School Phone	
Dates of internship	Subject(s) Taught	Grade Level(s)
Supervising Teacher	Phone Number	

TEACHING EXPERIENCE (Attach additional sheet if necessary)

School, District or University	Address of Institution	Grade/Subject Taught	Dates Taught	Total Years	Ending Salary	Reason for leaving

PROFESSIONAL DATA

Publications / Articles _____

Professional organizations and offices held _____

Seminars / Workshops conducted _____

Other related professional activities _____

Why do you desire to leave your present position? _____

EMPLOYMENT HISTORY OUTSIDE OF EDUCATION (Begin with most recent employment)

Name and Address of Company	Employment	Rate of Pay	Job Title
	Describe in detail the work you did:		
Supervisor:	Reason for leaving:		
Telephone:			

Name and Address of Company	Employment	Rate of Pay	Job Title
	Describe in detail the work you did:		
Supervisor:	Reason for leaving:		
Telephone:			

Name and Address of Company	Employment	Rate of Pay	Job Title
	Describe in detail the work you did:		
Supervisor:	Reason for leaving:		
Telephone:			

REFERENCES

Name & Address	Email Address	Occupation	Relationship	Phone Number

PAST EMPLOYMENT HISTORY

Have you ever been involuntarily terminated from the employment of a previous position? Yes No
If yes, give the name of employer, the date, and the reason for the termination. _____

Have you voluntarily resigned from a position? Yes No How much notice did you give? _____
If yes, explain. _____

CRIMINAL RECORD CHECK

Have you been convicted of a felony or any offense involving moral turpitude, including, but not limited to theft, rape, murder, swindling, or any offense involving a child or minor? Yes No
If "yes", state the nature of the alleged offense, where and when the offense occurred. _____

Have you received probation or deferred adjudication for any offense other than a misdemeanor traffic violation? Yes No
If "yes", please explain. _____

LEAD Charter Schools will consider the nature and gravity of any alleged offense of conviction, and the relationship between the offense and the position for which you are applying. The above provisions shall not be construed to prevent consideration of an arrest record with respect to the qualifications of an applicant where arrests have resulted in indictments or information against an individual and where these indictments or information are for felonies or misdemeanors involving moral turpitude even though there is no actual conviction.

NOTICE TO APPLICANTS

- 1. You will need to submit photocopies of the front and back of your transcript(s) and any certificate or license when invited to interview.
- 2. You need to submit your Driver’s License and AZ Fingerprint Clearance Card.
- 3. Should you be selected for an interview, a representative of LEAD Charter Schools will contact you.

APPLICANT’S STATEMENT

I authorize the references listed to give you information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from any liability for any damage that may result from furnishing this information to you. I understand that the LEAD Charter Schools System is required by AZ Department of Education to obtain criminal history record information on applicants selected for employment.

I affirm that all information provided in this application is true and accurate to the best of my knowledge. I also understand that an employment contract based upon information contained in this application that later proves to be false or incomplete shall result in the contract becoming null and void. Furthermore, I understand that this application and records become the property of LEAD Charter Schools, which reserves the right to accept or reject them.

Signature of applicant

Date

LEAD Charter Schools, 633 E. Ray Road Ste. 132, Gilbert, Arizona 85296 480.633.0414

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LEAD Charter Schools is an equal opportunity employer and does not discriminate against any applicant on the basis of race, color, religion, gender, national origin, age, or disability.